

# FISHHAWK RIDGE ASSOCIATION, INC.

## GATE AND REMOTE INFORMATION

Dear Homeowner or Resident:

The gates are normally closed at all times except for school bus schedules. However, due to the construction of new townhomes on Fishhawk View, the gates will be open from 6 AM to 6 PM Monday through Friday.

**Gate Programming Information Form.** Programming the access control gate at the entry has begun. All homeowners' names or residents names phone numbers are required in order to receive guests. If you have not completed a Gate Programming form with the correct spelling of your name, correct phone number and e-mail address, please do so immediately. You may mail or fax that form to the community association management office (see information below).

**To Enter the Community:** Point your remote at the gate and press and hold the button until the gate starts to open.

**To Exit the Community:** You must pull up closely to the gate in order to activate it.

**Receiving Guests at the Gate Entry.** Once your name is programmed into the directory, guests will scroll up or down to locate your last name. When your name is located, there will be a three-digit code number for them to punch on the key-pad, which will ring the phone number you provided to us. To allow them access, press the number "9" on your telephone and the gate will open. To deny them access, simply hang up your phone. There is also a HELP button on the gate console with step-by-step instructions for your guest. If they arrive at the gate and call you from their own cell phone, you will **NOT** be able to open the gate. They **MUST** use the gate system.

**Personal Code:** Your personal code will be # and the last four digits of your phone number that is programmed into the gate telephone system. For those of you who have service people (i.e. housekeepers, etc.) please give them your personal code for entry if they need access between 6:00 PM and 6:00 AM. To gain access utilizing the code:

- On the keypad, hit the # symbol, then enter the last four digits of your phone number that you provided to be entered into the gate telephone system.

For your protection and safety, we ask that you use discretion when giving out your personal code. Wide distribution of the gate code interferes with the security provided by living in a gated community.

The Association will distribute codes for Sheriff, newspaper and subcontractor access in the event it is needed during periods while the gate is locked. The Fire Department has its own key to the gate.

Should you have any questions or problems with your remotes or programming, please contact:

Fishhawk Ridge Assn Inc.  
4131 Gunn Highway  
Tampa, Florida 33618  
(813) 600-1100 ext 125  
Fax (813) 963-1326

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